

Declaration of Previous Pension Rights

This form should be completed by new starters

Please read the guidance notes overleaf before completing this form



Personal Details (Please complete in BLOCK CAPITALS)

Surname	<input type="text"/>	Title	<input type="text"/>
Forenames	<input type="text"/>	Date of Birth	<input type="text"/>
NI Number	<input type="text"/>	Start Date	<input type="text"/>
Address	<input type="text"/>		
	<input type="text"/>		
Email	<input type="text"/>		

Previous Public Service Pension and Local Government Pension Scheme (LGPS) membership

You must declare this even if you do not wish to transfer your previous Public Sector and LGPS pension rights to Lambeth.

Any previous LGPS membership may be automatically combined, unless you elect to keep it separate within 12 months of joining the Lambeth Pension Fund. We will write to you with your options.

Name of Pension Provider	Membership Dates From	To	Contributions refunded?	Investigate Transfer?
			Yes / No	Yes / No
			Yes / No	Yes / No
			Yes / No	Yes / No
			Yes / No	Yes / No
			Yes / No	Yes / No

Other Personal or Occupational pension rights that you wish to transfer

If you have previously paid into a company, occupational or personal pension scheme or had an Additional Voluntary Contributions (AVC) arrangement before you joined the Local Government Pension Scheme (LGPS) you may wish to investigate the possibility of transferring these into the Lambeth Pension Fund.

If you wish to investigate this, you should obtain a transfer quotation from each of those previous provider(s) and forward this information to us within 12 months of your start date. We will then write to you with your options to enable you to make a decision on whether or not you wish to go ahead with the transfer or leave your pension with your previous provider. You will only be committed to the transfer after you have received a quotation from us and confirmed in writing that you wish to proceed.

Transfers from multiple providers will be dealt with individually, therefore, please forward any correspondence for each provider to us as soon as you receive it. This is especially important as any transfers must be applied for within 12 months of your start date and some transfer quotations are only guaranteed for a limited period of time.

I declare that:

- The information I have provided is correct and accurate to the best of my knowledge.
- I have listed above **all** periods of membership with any other Local Government Pension Schemes and Public Sector Pension schemes
- I authorise the Pension Schemes listed above to release details of any pension rights held by me for the purposes of assessing whether to transfer my pension rights.

Signed	<input type="text"/>	Date	<input type="text"/>
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Notes on Completion of this Form

Please read these notes carefully before completing this form.

As a new employee you will automatically join the Lambeth Local Government Pension Scheme (LGPS) and Payroll will deduct pension contributions from your pay.

All LGPS administrators need to keep a record of each member's previous pension rights with other LGPS or Public Service Pension schemes.

You must therefore declare, if you have any period of employment with the following employers. This will help us give you your correct options and ensure any protections are correctly recorded.

- Local Government - England, Scotland or Wales (**Please see note 3**)
- The Civil Service
- The Judiciary
- The Armed Forces
- Teachers
- The National Health Service
- Police
- Fire and Rescue

Please Note:

1. We may contact you by e-mail in the future.
2. Please note all transfers must be applied for within 12 months of joining your employer.
3. If you have any other pension rights in the LGPS in England and Wales, your membership may be automatically aggregated (combined) after 12 months, **unless** you elect to keep your periods of membership separate within the 12 months of joining the Lambeth Pension Fund. We will write to you with your options.
4. Declaring an interest in possibly transferring your pension benefits into the Lambeth Pension Fund does not commit you to the transfer (except for those members where point 3 applies). You will only be committed to the transfer after you have received a transfer quotation and have confirmed in writing that you wish to proceed with the transfer.

Transfers from other pension providers

If you have previously paid into a company, occupational or personal pension scheme or had an Additional Voluntary Contributions (AVC) arrangement before you joined the LGPS you may wish to investigate transferring these into the Lambeth Pension Fund.

If you wish to investigate this, you should obtain a transfer quotation from each of those previous provider(s) and forward this information to us within 12 months of your start date. We will then write to you with your options to enable you to make a decision on whether or not you wish to go ahead with the transfer or leave your pension with your previous provider. You will only be committed to the transfer after you have received a quotation from us and confirmed in writing that you wish to proceed.

Transfers from multiple providers will be dealt with individually, therefore, please forward any correspondence for each provider to us as soon as you receive it.

Completed forms should be returned to:

Lambeth Pensions, London Borough of Lambeth, PO Box 80771, London, SW2 9QQ

Email: pensions@lambeth.gov.uk

Telephone: 0207 926 3333 (Option – 2)